

PO-O10: Indian Administration

Objectives: The purpose of this course is to provide students with broad understanding of key dimensions of Indian Administration functioning at different levels. The objective of the course is to help students to understand and analyze the administrative reforms introduced recently to make administration people-centric and to what extent that goal has been realized.

1. Evolution
 - a. Colonial Legacy
 - b. Context: Value premises, Parliamentary Democracy, Federalism
2. Central Administration
 - a. Prime Minister, Prime Minister's Office (PMO) and Council of Ministers
 - b. Central Secretariat and Cabinet Secretariat
3. State Administration
 - a. Governor- Role and Responsibilities
 - b. Chief Minister and Council of Ministers
 - c. State Secretariat and Directorates
4. Restructuring Indian Administration
 - a. Civil Service Reform in the context of Liberalization
 - b. New Regulatory Institutions
5. Citizen Centric Administration- Some Initiatives
 - a. Citizens' Charter
 - b. Right to Information (RTI)
 - c. E-Governance
6. Challenges Before Indian administration
 - a. Governance challenges
 - b. Socio-economic challenges
 - c. Political challenges

Reading

1. Ahuja Kanta and A.K. Ojha (ed.), 2008, *Governance and Reforms*, Jaipur; Aalekh Publishers
2. Arora Ramesh K. and Rajni Goyal, 1996, *Indian Public Administration: Institutions and Issues*, New Delhi; Vishwa Prakashan
3. Das S.K., 1998, *Civil Service Reforms and Structural Adjustment*, New Delhi; Oxford University Press.

4. Debroy Bibek (ed.), 2004, *Agenda for Improving Governance*, New Delhi; Academic Foundation
5. Jain L.C. (ed.), 2005, *Decentralization and Local Governance*, New Delhi; Orient Longman
6. Jain R.B., 2002, *Public Administration in India: 21st Century Challenges for Good Governance*, New Delhi; Deep & Deep Publications.
7. Kapur Devesh and Pratap Bhanu Mehta (ed.), 2005, *Public Institutions in India*, New Delhi; Oxford University Press.
8. Maheshwari S.R., 2009, *Indian Administration*, New Delhi; Orient Blackswan, 6th Edition.
9. Prasad Kamala, 2006, *Indian Administration: Politics, Policies and Prospects*, Delhi; Dorling Kindersley India Pvt. Ltd.
10. Singh Hoshiar, 2001, *Indian Administration*, New Delhi; Kitab Mahal