



Internal Quality Assurance Cell

Proceeding of the meeting

Held on 1/7/2019

At the outset Dr. P.S. Tambade, Co-Ordinator (IQAC) welcomed the Chairperson (IQAC), Dr. M. G. Chaskar and members of the Internal Quality Assurance Cell (IQAC).

Dr. M.G.Chaskar, Chairperson (IQAC) in his introductory remarks appreciated the efforts being made by the members of IQAC and the decisions taken in the last meeting held on 5/4/2019 of IQAC and the activities during the last year.

After this welcome address by Director, the agendas for meeting were taken for discussion.

Agenda No. 1: Approval of the previous meeting minutes held on 5/4/2019.

The minutes of the previous meetings were read out by the Dr. P.S.Tambade, Coordinator IQAC. As decided in the previous meeting, all agenda items were discussed and the action taken plan was presented.

Decision: IQAC discussed and approved the minutes of meeting and Action Taken report held on 5/4/2019.

Proposed by: Dr. Dhumal M.K.

Seconded by: Dr. A.J. Khandagale

Agenda 2: Preparation for Peer team visit of NAAC reaccreditation for cycle 3.

Director (IQAC) informed the members that the Peer team visit to the college is scheduled on 15th and 16th July 2019. IQAC Coordinator presented the review of Preparation of the college for peer team visit.

Decision: The IQAC planned for the peer team visit and different committees are formed for transport and Hospitality. The IQAC decided to inform about the peer team visit to Alumni, Parents, students and stakeholders and call them for interaction with peer team members.

Proposed by: Dr. Dhumal M.K.

Seconded by: Dr. Sonawane H B



Agenda 3: Academic Planning and starting of Advanced diploma courses under B. Voc. in Academic year 2019-20.

Nodal officer presented the progress of B Voc courses for the academic year 2018-19 and members discussed about Advanced diploma in Automotive electronics and Interior Designing under B.Voc. programmes are proposed to be started in academic year 2019-20. IQAC also taken overview of new laboratories developed for B.Voc Automotive electronics and Interior Designing.

Decision: The members approved starting of Advanced diploma in Automotive electronics and Interior Designing under B Voc Programme. The IQAC also directed to the Principal to make available all the equipments required for the courses.

Proposed by: Prof. Gujrathi S.G
Seconded by: Prof. A. V. Jadhav

Agenda 4: To make Amrita Virtual Lab available for undergraduate and postgraduate students of science and computer Science.

To provide remote-access to Labs in various disciplines of Science and Engineering, MHRD started an initiative through IITs and different other Universities. The college is already registered as nodal centre for Amrita virtual Lab. 1207 students and 44 teachers are registered as users. Dr. P. S. Tambade, (Nodal Coordinator) discussed the usage of virtual lab by students and teachers. The college is listed in the topmost nodal centres in India. It is necessary to give this facility to new entrants.

Decision: The IQAC members unanimously appreciated the faculty members and nodal coordinators for effective use of facility of virtual lab. The IQAC directed Nodal coordinator to apply Amrita Vidyapeetham for user ID and passwords of new entrants in UG and PG programmes.

Proposed by: Prof. Lakhdiv S. G
Seconded by: Dr. Khandagale A. J.

Agenda 5: Organization of Hands on Training workshops for students.

The college is running DBT-Star college scheme successfully. To inspiring the students and encourage innovative thinking amongst them committee has proposed following hands on training workshops in the academic year 2019-20.



Sr. No.	Name of Workshop
1	PCB making workshop
2	LED tubes making workshop
3	Extraction of essential oils from plants
4	Application and use of wild vegetables

Decision: The IQAC approved the proposed plan of hands on workshops by DBT-STAR college committee as per the guidelines of the DBT. IQAC committee advised concerning departments to make these workshops as an academic success.

Proposed by: Dr. Morey R.A.

Seconded by: Dr. Rane L.V

Agenda 6: Preparation of CO according to revised syllabus.

From the academic year 2019-20 Savitribai Phule Pune University implemented choice based credit system for Undergraduate programmes. For this purpose, University revising syllabus for UG and PG programmes. In the academic year 2019-20, University has revised syllabus for first year of UG and PG Programmes. It is necessary to revised the Course outcomes of the courses if that are not provided by the University.

Decision:

The IQAC took the review of new syllabus and directed outcome based education committee to prepare course outcomes with the help of faculty members and make it available to students in time.

Proposed by: Dr. Lobo B.G

Seconded by: Dr. Ingole P.S

After the discussion on Agenda and decisions finally IQAC coordinator thanked all the members and the meeting was concluded.



[Signature]
Co-Ordinator

Internal Quality Assurance Cell
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PRINCIPAL
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Action Taken Report of the meeting held on 1/07/2019

Agenda 1: Approval of the previous meeting minutes and Action Taken Report held on 1/7/2019

Agenda 2: Preparation for Peer Team visit of NAAC reaccreditation for cycle 3

Action : As the Peer Team visit postponed from 15th and 16th July 2019 to 13th and 14th August 2019. IQAC revised all its preparation. The visit took place on the said dates. Peer Team was satisfied with the college activities. The Peer Team visit was successful. On the basis of Peer Team report and Observer report the college received A+ grade from the NAAC.

Agenda 3: Academic Planning and starting of Advanced Diploma courses under B. Voc. in Academic year 2019-20.

Action: Advanced Diploma courses in Automotive Electronic and Interior Designing started in Academic year 2019-20. Admissions are given to these courses.

Agenda 4: To make Amrita Virtual Lab available for undergraduate and postgraduate students of Science and Computer Science.

Action: Applied for Amrita Virtual Lab to Amrita Vidyapeethm and received login Id and Passwords for students. Teachers and students started using these for virtual experiments.

Agenda 5: Organization of Hands on Training workshops for students

Action : The college has started organizing workshops for students.

Agenda 6: Preparation of CO according to revised syllabus.

Action: Department wise meetings held by Outcome Based Education Committee. Draft COS of each course for First year UG and PG are prepared. These COs will be revised.

Dr. P. S. Tambade

Co - Ordinator

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