

## Internal Quality Assurance Cell

### Proceeding of the IQAC meeting

Friday, 22/9/2017

At the beginning Dr. A. J. Khandagale, CoOrdinator (IQAC) welcomed the Chairperson (IQAC), Dr. M. G. Chaskar and members of the Internal Quality Assurance Cell (IQAC). He specially welcomed Dr. A. A. Natu, Ex. Director IISER, Pune for the meeting.

Dr. M.G.Chaskar, Chairperson (IQAC) in his introductory remarks appreciated the efforts being made by the members of IQAC and the decisions taken in the last meeting held on 23/6/17 of IQAC and the activities during the last year. He also elaborated the initiatives taken by IQAC and the college on the following initiatives:

- Research activities for students and staff were conducted
- New books and journal subscription were added to the library
- Organization of Seminars/conferences etc.
- Preparation of Academic Calendar.

After this foreword the agenda items were taken up for the deliberations with the permission of the Chair.

#### Agenda No. 1: Approval of the previous meeting minutes held on 23/6/17 and its Action Taken report.

The minutes of the previous meetings were read out by the Dr. A.J.Khandagle, Coordinator IQAC. As decided in the previous meeting, all agenda items were discussed and the action taken plan was presented.

#### Decision: IQAC noted the ATR and resolved as follows:

1. To make necessary arrangements for the proposed program.
2. To pace up the construction and finalization of the new labs
3. To promote green initiatives on the campus.
4. To promote student participations in various curricular and cocurricular activities.

Proposed by: Dr. Khandagle A.J.

Seconded by: Prof. Lakhdiv S.G.

**Agenda 2:** For discussion among researchers and scholars the college have decided to organization following Conferences and workshops in the academic year 2017-18.

State level seminar on Intellectual property Rights (IPR)	5 January 2018
International Conference on Frontiers in Life and Earth Sciences (FLES 2018)	18, 19 January 2018

The website is designed for the FLES 2018 with domain id [www.fles.co.in](http://www.fles.co.in). The email id for the conference is [flesrmc@gmail.com](mailto:flesrmc@gmail.com).

**Decision:** All the members of IQAC unanimously approved the plan for conference. The IQAC has decided to give responsibility for review of articles and correspondence regarding this to Dr. P. S. Tambade (Physics) and Dr. D. R. Shinde (Chemistry) for International Conference on Frontiers in Life and Earth Sciences. It was also decided to publish Book of Abstracts for all the accepted articles in print as well as e-format. It was also decided that out of papers accepted for presentations some selected papers will be published in UGC notified journal. The IQAC coordinator has been given the responsibility to select the appropriate journal.



**Agenda 3: Organization of student centric co-curricular activities.**

IQAC coordinator gave the information of co-curricular activities for students centric teaching that are organized every year. In this academic year 2017-18, the college is going to arrange following activities for students:

1.	Management week for commerce students
2.	Science Exhibition
3.	Geography week
4.	Lecture Series Under Industry Academia Innovative Practices for computer Science
5.	Mathematical Ability Awareness Programme (MAAP)
6.	Rule D eXcellence for computer Science
7.	Open Mind entrepreneur activity

Detailed discussion was held among the members about the programmes and its effect on students' academic growth. All the members

**Decision:** IQAC members approved all the activities proposed. IQAC members suggested that all the faculties should try to increase students' participation. IQAC also suggested that the Science Exhibition must be open for students from other Institutes for participation.

Proposed by : Prof. Gujarati S. G.

Seconded by : Prof. Lakhdiv S. G.

**Agenda 5: Organization of activities for students**

The IQAC is arranging activities for students for their career developments. In this academic year 2017-18 following activities are proposed.

- Bio Diversity Workshop
- Career Guidance Workshop for NCC students
- G.S.T Workshop
- SET /NET Guidance Workshop for PG students

IQAC Coordinator discussed details of activities and elaborated the importance of such programmes.

**Decision:** IQAC members discussed all these activities in detail and approved all these activities. Also suggested that maximum students must get benefit of these activities.

Proposed by: Shri. Jadhav A.M.

Seconded by: Dr. Dhumal M.K.

**Agenda 6: Review of purchase of equipment under DBT-Star college scheme.**

The college received grants under DBT-Star College scheme under which different teaching and learning activities are to be conducted for undergraduate science students. Under this scheme Rs. 20,00,000/- are sanctioned for purchase of equipment for teaching learning purposes. Approval was given by IQAC in its last meeting for purchase of equipment. Dr. Morey R. A. placed the list of equipment already purchased and the status of remaining purchases.

**Decision:** The IQAC member approved the list of equipment to be purchased under DBT-Star college scheme. The IQAC suggested to purchase all the equipment as early as possible using purchase policy of PDEA. All the departments advised to make dead stock entry after purchase of these equipment.

Proposed by: Dr. Dhumal M. K.

Seconded by: Shri. A. S. Shinde



**Agenda 7: Review of teaching-learning activities under DBT-Star college scheme.**

The college received grants under DBT-Star College scheme under which different teaching and learning activities are to be conducted for undergraduate science students. Dr. R. A. Morey placed of list of activities already conducted and the activities to be conducted in the remaining of academic year 2017-18. The List of visits and workshops proposed by the committee are

Visit to Indian Institute of Science Education and Research (IISER), Pune
Visit to National Aids Research Institute (NARI), Pune.
Visit to Sugar Industry
Agriculture college, Shivaji Nagar- Pune
Basics of Microscopy-Compound Microscope, Inverted Microscope, Phase Contrast Microscope
Hands-on training on Basics of Histological techniques
Analysis of the compound by HPLC
Elemental Analysis by AAS

Dr. R.A. Morey also presented the list of guest lectures to be arranged for undergraduate science students.

**Decision:** IQAC members unanimously approved the activities to be conducted under DBT-Star college scheme. IQAC also advised committee to prepare report after the activities are completed.

Proposed by: Dr. Natu A. A.

Seconded by: Dr. Dhumal M. K.

**Agenda 8: Review of results of previous examinations held in academic year 2016-17.**

Results of the students are indicators of the education quality on the campus. The results of the university examinations are analyzed at the department level by the faculty members and head of the department and submitted to IQAC. The IQAC coordinator placed the results of all the programmes in the meeting. The principal discussed the result analysis in details and commented on it. The subjects where results were above 80 percent were appreciated while remedial measures for the subjects with low results were suggested.

**Decision:** The IQAC took note of all the results. IQAC advised that remedial measures must by Computer Science, Commerce, Geography, Mathematics departments to improve the results. Additional learning material and counselling should be done by the mentors and the respective department faculty members. Feedback from students should be strengthened and taken periodically to keep the needs addressed. Departmental meetings should be conducted on this issue to bring about a positive change in overall results.

Proposed by: Dr. Khandagle A.J.

Seconded by: Prof. Lakhdive S.G.

**Agenda 6: Proposal to start new research programmes in Botany, Physics and Chemistry**

To offer more research programs for the PG students it was discussed that the existing PG programs in Chemistry, Botany and Physics should be extended upto M.Phil. and Ph.D degree levels. This will create more options for the students to join research programs as well as encourage interdisciplinary studies. The possible arrangements required to run these programs were also discussed by the members. The departmental proposal and requirements were studied.



**Decision:** It was decided that proposal to start these programs be prepared by the respective departments and to be submitted to University for approval. The IQAC shall help the departments to apply for the programs. The university formalities should be completed in time. Departmental schedules for the next year should be planned in advance to avoid any inconvenience.


Proposed by: Dr. Dangat N.R.

Seconded by: Dr. Khandagle A.J.

At the end of the meeting Dr. N. R. Dangat thanked all the members and the meeting was concluded with the permission of chairman.



  
**Co - Ordinator**  
Internal Quality Assurance Cell  
Prof. Ramkrishna More Arts, Commerce &  
Science College Akurdi, Pune-411 044

  
**PRINCIPAL**  
Prof. Ramkrishna More Arts, Commerce &  
Science College, Akurdi, Pune-411 044.



**Pune District Education Association's**

**PROF. RAMKRISHNA MORE ARTS, COMMERCE AND SCIENCE COLLEGE, AKURDI**

**IQAC meeting**

**Year 2017-18**

A Meeting of the Internal Quality Assurance Cell Committee (internal members of Prof. Ramkrishna More Arts, Commerce and Science College, Akurdi) was held on **22/9/2017** at 11.30 A.M. under the Chairmanship of Dr. M.G.Chaskar (Principal) in the conference hall. The following members were present:

Sr. No.	Member	Designation	Signature
1	Prin.Dr. Chaskar M.G.	Chairman	
2	Mr. A.S.Shinde	Member	
3	Dr. Dangat N.R.	Member	
4	Prof. S.G. Lakhdive	Member	
5	Shri Raju Misal	Member	
6	Dr. Morey R.A.	Member	
7	Prof. S.G.Gujrathi.	Member	
8	Dr. P.S.Tambade	Member	
9	Shri. Jadhav A.M.	Member	
10	Dr. A.A.Natu	Member	
11	Mr. Ghadage V.R.	Member	
12	Ms. Renuka Makarand	Member	
13	Shri Dnyaneshwar Kute	Member	
14	Dr. M.K.Dhumal	Member	
15	Dr. Khandagle A.J.	Coordinator	



## Internal Quality Assurance Cell

### Action Taken Report of the IQAC meeting held on Friday, 22/9/2017

After this foreword the agenda items were taken up for the deliberations with the permission of the Chair.

**Agenda 2: For discussion among researchers and scholars the college have decided to organization following Conferences and workshops in the academic year 2017-18.**

**Action Taken:** Following conferences/seminar were organized successfully.

State level seminar on Intellectual property Rights (IPR)	5 January 2018
International Conference on Frontiers in Life and Earth Sciences (FLES 2018)	18, 19 January 2018

Book of Abstract was published for FLES 2018. 47 papers after rigorous peer review published in journal.

**Agenda 3: Organization of student centric co-curricular activities.**

**Action Taken:** Following events which were approved by IQAC were organized in the college

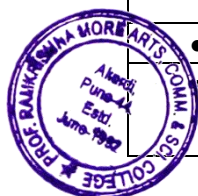
	Activity	Dates
2.	Science Exhibition	12/12/2017
3.	Geography week	7/1/2018 to 14/1/2018
4.	Lecture Series Under Industry Academia Innovative Practices for computer Science	06/1/2018 to 7/4/2018
5.	Mathematical Ability Awareness Programme (MAAP)	21/12/2017
6.	Rule D eXcellence for computer Science	12/1/2018 – 13/1/2018
7.	Open Mind entrepreneur activity	2/2/2018

Detailed reports of the activities are made by respective departments

**Agenda 5: Organization of activities for students**

**Action Taken:** The activities proposed by IQAC for academic year 2017-18 were organized

Activity	Dates
• Bio Diversity Workshop	20th Feb 2018
• Career Guidance Workshop for NCC students	14th Feb 2018
• G.S.T Workshop	27th Feb 2018
• SET /NET Guidance Workshop for PG students	12th March 2018



**Agenda 6: Review of purchase of equipment under DBT-Star college scheme.**

**Action Taken:** The IQAC member approved the list of equipment to be purchased under DBT-Star college scheme. The college purchased all the approved equipment and utilization certificate is made.

**Agenda 7: Review of teaching-learning activities under DBT-Star college scheme.**

**Action Taken:** Following proposed activities are conducted by the college

Visit to Indian Institute of Science Education and Research (IISER), Pune	01/02/2018
Visit to National Aids Research Institute (NARI), Pune.	28/02/2018
Visit to Sugar Industry	06/01/2018
Agriculture college, Shivaji Nagar- Pune	03/02/2018
Basics of Microscopy-Compound Microscope, Inverted Microscope, Phase Contrast Microscope	13/1/2018
Hands-on training on Basics of Histological techniques	14/1/2018
Analysis of the compound by HPLC	9/02/2018
Elemental Analysis by AAS	9/3/2018

**Agenda 8: Review of results of previous examinations held in academic year 2016-17.**

**Action Taken:**

**Decision:** Computer Science, Commerce, Geography, Mathematics departments were instructed by the Principal to carryout activities to improve results.

**Agenda 6: Proposal to start new research programmes in Botany, Physics and Chemistry**

**Action Taken:** Proposals were made to Savitribai Phule Pune University for M.Phil. (Physics), M. Phil. (Botany) and Ph.D. (Chemistry)



**Co - Ordinator**  
Internal Quality Assurance Cell  
Prof. Ramkrishna More Arts, Commerce &  
Science College Akurdi, Pune-411 044

**PRINCIPAL**  
Prof. Ramkrishna More Arts, Commerce &  
Science College, Akurdi, Pune-411 044.